

1st Call of the INTERREG V-A

Latvia-Lithuania Programme 2014-2020

**LLI-110 Self-service libraries for different generations**

**Kick-off meeting**

**AGENDA**

Date: 23 May 2017

Venue: Jelgava City library, Akademijas str. 26, Jelgava

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| 11:30 – 12:00 | Arrival and registration |
| 12:00 – 12:15 | Welcoming |
| 12:15 – 13:30 | Information regarding project implementation:   * The project work plan * Composition of the Project Management Group (PMG) and a Steering Committee (SC), further meetings of PMG and SC * The communication plan * Reporting requirements and deadlines |
| 13:30 – 13:45 | Coffee break |
| 13:45 – 15:00 | * Main activities and deliverables of 1st reporting period * Common events for all partners within 1st reporting period * Other |